



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility Inter-institutional¹ agreement 2018/19-2020/21² between programme countries [Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
UNIVERSITY OF PISA Department of Agriculture, Food and Environment	I PISA01	Riccardo GUCCI Dipartimento di Scienze Agrarie, Alimentari e Agro-Ambientali Via del Borghetto 80 56124, Pisa - Italia Tel. +39 050 2216138 Fax. +39 050 2216147 Email riccardo.gucci@unipi.it – erasmus@agr.unipi.it	https://www.unipi.it/index.php/academic-programmes/itemlist/category/533
UNIVERSITY OF REIMS CHAMPAGNE ARDENNE	F REIMS01	<p>International Office : dri@univ-reims.fr</p> <p>Outgoing student – karine.dardenne@univ-reims.fr Incoming student – Priscilla.ebaka@univ-reims.fr</p> <p>Post mail : URCA – DRI 9 bd de la Paix CS 60005 – 51724 Reims cedex – France</p> <p>Christophe CLEMENT (Departmental coordinator) URCA - UFR Sciences Exactes et Naturelles Moulin de la housse - Bâtiment 18 51687 Reims cedex 2 - France Tel./Fax + 33 326 91 33 39 Email christophe.clement@univ-reims.fr</p>	http://www.univ-reims.fr/formation/nos-formationen/nos-formationen,21499,35780.html

¹ Inter-institutional agreements can be signed by two or more higher education Institutions.

² Higher Education Institutions have to agree on the period of validity of this agreement.

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
I PISA01	F REIMS01	08	Agriculture, forestry and fishery and veterinary	1/2/3	Students: 2 Students months: 12	1 Student months: 6
F REIMS01	I PISA01	08	Agriculture, forestry and fishery and veterinary	1/2/3	Students: 2 Students months: 12	1 Student months: 6

*[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case, they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods Staff Mobility for Teaching Staff Mobility for Training * [total number of days of teaching periods or average duration*]	
I PISA01	F REIMS01	08	Agriculture, forestry and fishery and veterinary	Teachers: 2 Duration in number of week: 2 Number of teaching hours per week: 8	1teacher 1w.8h
F REIMS01	I PISA01	08	Agriculture, forestry and fishery and veterinary	Teachers: 2 Duration in number of week: 2 Number of teaching hours per week: 8	1teacher 1w.8h

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ⁶ Student Mobility for Studies [Minimum recommended level: B1] Staff Mobility for Teaching [Minimum recommended level: B2]	
I PISA01	08	ITALIAN	ENGLISH	Language 1: B1	Language 1: B2 Language 2: B2
F REIMS01	08	FRENCH	ENGLISH	Language 1: B1	Language 1: B2 Language 2: B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

⁶For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

(<http://www.unipi.it/index.php/students/item/2312-special-needs>;

<http://www.unipi.it/index.php/students/item/2489-counseling-and-assistance>

The University of Reims has the infrastructure to welcome students and staff with disabilities

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I PISA01	June, 30th	December, 30 th
F REIMS01	May 1st	November 1st

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within [x] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [xx] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

I PISA01: <http://www.unipi.it/index.php/students/item/2265-educational-system>

F REIMS 01

ECTS GRADE	GRADING SYSTÈME IN WORDS	MARK
A	Excellent	18 - 20
B	Very good	16 - 18
C	Good	14 - 16
D	Satisfactory	12 - 14
E	Sufficient	10 - 12
FX	Insufficient	< 10
F	Failed	< 10
Blank		

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁷. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PISA01	international@unipi.it Laura Gornati (phone +39 050 2212912) Dr. Mauro Mazzotta (phone +39 050 2212096)	http://www.unipi.it/index.php/welcome-and-support/itemlist/category/310-visa https://www.unipi.it/index.php/visa-noneu
F REIMS01	Priscilla.ebaka@univ-reims.fr dri@univ-reims.fr	https://france-visas.gouv.fr/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PISA01	international@unipi.it Laura Gornati (phone +39 050 2212912) Dr. Mauro Mazzotta (phone +39 050 2212096)	http://www.unipi.it/index.php/welcome-and-support/itemlist/category/311-insurance https://www.unipi.it/index.php/insurance
F REIMS01	Priscilla.ebaka@univ-reims.fr dri@univ-reims.fr	http://www.univ-reims.fr/media-files/8050/guide-international-2017-english-light.pdf http://www.univ-reims.fr/media-files/8058/guide-international-francais-2017-2018-light.pdf

⁷http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PISA01	international@unipi.it Dr. Mauro Mazzotta (phone +39 050 2212096)	http://www.unipi.it/index.php/students/item/2309-accommodation https://www.unipi.it/index.php/accommodation
F REIMS01	Priscilla.ebaka@univ-reims.fr	https://trouverunlogement.lescrous.fr/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁸
I PISA01	Riccardo Gucci Departmental coordinator	1-10-2018	
F REIMS01	Anna GOYCHMAN Head of International Office Anna.goychman@univ-reims.fr	20 SEP. 2018	 Pour le Président et par délégation: la Directrice de la DREDI Anna GOYCHMAN

⁸Scanned signatures are accepted